



**MINUTES
COMMITTEE OF THE WHOLE MEETING
Monday, November 11, 2013**

Present:

Mayor Blomberg

Trustee Feldman

Trustee McDonough

~~Trustee McAllister~~

~~Village Treasurer Curtis~~

Village Manager Burke

Finance Director Peterson

~~Trustee Brandt~~

Trustee Grujanac

Trustee Servi

Village Clerk Mastandrea

Village Attorney Simon

Chief of Police Kinsey

Director of Community Development

McNellis

ROLL CALL

Mayor Blomberg called the meeting to order at 7:17 p.m. and Village Clerk Mastandrea called the Roll.

2.0 APPROVAL OF MINUTES

2.1 Acceptance of October 28, 2013 Committee of the Whole Meeting Minutes

The minutes of the October 28, 2013 Committee of the Whole Meeting were approved as submitted.

3.0 ITEMS OF GENERAL BUSINESS

3.1 Planning, Zoning and Land Use

3.11 Approval of a Final Plat of Subdivision for the proposed 7-lot Forest View Single-Family Residential Subdivision with Subdivision Code exceptions, at 13 Half Day Road (Fidelity Builders, Inc.)

Director of Community Development McNellis provided a brief summary of the request and stated the Village Board previously approved the preliminary plat with three conditions. Director of Community Development McNellis noted all three conditions have

been satisfied. Staff recommends this be placed on the next Consent Agenda for approval.

Village Attorney Simon stated the covenants had a section stating there was a potential for new trees to be added and asked if this section be clarified to state a specific number of trees. Director of Community Development McNellis stated the Forester is working with the Planner on the most appropriate number of trees based on good forestry practice. Trustees McDonough and Grujanac agreed staff could come up with a number based on good forestry practice.

Mr. Steve Goodman from Fidelity Builders approached the Board and asked if the Board would consider changing the name of the street in the proposed subdivision. A brief discussion about street names and the policy Lincolnshire has in place for naming streets followed. Trustee McDonough suggested staff provide Fidelity with the approved list of street names.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.2 Finance and Administration

3.21 Public Comment regarding the proposed Fiscal Year 2014 Budget (Village of Lincolnshire)

Village Manager Burke stated the November 11, 2013 Village Board Meeting was reserved for Public comment on the proposed Fiscal Year 2014 Budget. Staff has not received any response or public comments on the proposed budget. Village Manager Burke stated all the proposed changes will be presented at the November 25, 2013 Committee of the Whole meeting.

3.22 Official Announcement of Estimated Amount to be Raised by Ad Valorem Taxes for the 2013 Tax Levy for Fiscal Year 2014 (Village of Lincolnshire)

Village Manager Burke stated it is a requirement to state the estimate needed to be levied for the year. With this, staff is recommending the levy be the same as 2012 levy inclusive of the \$200,000 reduction last year by using existing reserves for the requested Police Pension Fund contribution. Staff plans to work with the County to assure the tax levy extension does not exceed the rate for the current year.

Trustee McDonough asked if the valuation drops significantly, will the County cap the rate. Village Manager Burke stated the County is willing to work with the Village and if this was the case staff would bring back a budget amendment so that the same tax rate can be maintained year over year.

3.3 Public Works

3.4 Public Safety

3.41 Consideration and Discussion of a Request to Waive Formal Bidding Requirements and Authorize the Purchase of One 2013 Chevrolet Impala Police Pursuit Vehicle through the State of Illinois Joint Purchasing Program (Village of Lincolnshire)

Chief of Police Kinsey provided a summary of the request and explained there was a miscommunication at the past Special Committee of the Whole Meeting which noted this Purchase would be included in the 2014 budget, when in fact it is included in the 2013 Budget.

Trustee McDonough asked if the purchase of Police Equipment needed to waive the formal bidding requirements since the purchase is being made via a state joint purchasing contract. Village Manager Burke stated this is how it has been done in the past and noted the waiver of formal bidding requirements also applies to local bidding requirements in the Village Code.

Trustee Feldman asked if this is the vehicle of choice. Chief of Police Kinsey confirmed this was the vehicle of choice.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.5 Parks and Recreation

3.6 Judiciary and Personnel

4.0 **UNFINISHED BUSINESS**

Director of Community Development McNellis noted Peapod would be requesting extending their pilot program. Staff recommends extending the program through January.

5.0 NEW BUSINESS

Village Manager Burke stated staff received a letter from ZaZa Salon requesting consideration of a potential liquor license to allow them to serve beer and wine at their spa which is currently under construction. This is a license category the Village currently does not have in its code. Staff is bringing this up to see if the Board would consider the request.

Trustee Feldman asked if a liquor license is not required can a patron bring in their own alcohol and asked if the owner was aware of this possibility. Chief of Police Kinsey stated alcohol could be brought in but not served by the business.

Trustee McDonough asked if staff could look into this to see what other municipalities require for this type of a liquor license. Mayor Blomberg agreed and asked staff to report findings to the Board.

Trustee Feldman stated the Park Board is talking about Balzer Park with regards to which park playground plan to choose. Trustee Feldman asked if there was any opinion regarding the proposed renovation to Balzer Park. Trustee Feldman stated there were some seventh graders in attendance at the last Park Board meeting stating they thought the proposed park was geared more for toddlers and would like to see something else more for older age groups. Village Manager Burke stated there was an on-line vote and other information sent out to get feedback; however, given that one option explored has recently been constructed at Sprague School, further discussion is needed. Village Manager Burke noted staff could look into better ways to increase feedback by youth in the Village and would reach out to the schools to get feedback.

6.0 EXECUTIVE SESSION

7.0 ADJOURNMENT

Trustee McDonough moved and Trustee Feldman seconded the motion to adjourn. Upon a voice vote, the motion was approved unanimously and Mayor Blomberg declared the meeting adjourned at 7:41 p.m.

Respectfully submitted,

VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk

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